**Ochoco West Water and Sanitary Authority**

**5488 NW Prine Rd.**

**Prineville, OR. 97754**

**December 10, 2024**

**Regular Board Meeting, Community Hall, 6:00 PM**

**Agenda**

**Member Terms**

**2026** (1) Richard Lopez /(2)James Dunkin /(3) Ross Scrocca /(4) Vacant

(6) Michael Papin

**2025**-(5) Mary Scrocca /(7) Vacant

**Meeting Called to Order by Mary @**

**Roll Call**

**Changes to the Agenda**

**Approval of Minutes**

November 12, 2024

**Staff Reports**

Sanitary Report

Water Report

Divergent Engineering: Eric Klann

* Update on water and wastewater certifications
* Federal funding project accounting and the next steps
  + Budget update
  + State engagement regarding the surface water issue
  + Spring rehabilitation bid documents – finalization
  + Project completion timeline
* Lead line survey results
* Water rights status update
* Water Management and Conservation Plan update
  + Review of follow-through issues and potential implications for pending water rights
  + Discussion on the need for a policy on water meter reading
* Yellowknife Update

**Financials**

Payroll

Bills

**Maintenance Report**

* Backflow installation quote request from Team Thompson and J&S Drain Services
* Equipment is winterized and Kubota now parked in the middle horse shed below shop
* Water pipes in Community Hall have been insulated
* Tree trimming/brush piling heading to water tanks and brush cutting at lagoon.
* General clean-up and maintenance being done
* Warranty information on purchase of new UTV

**Old Business**

* Grasshopper system
* Horse Barn: Jered Reid update concerning lease agreement
* Grant refund process
* Rental House: Update on rental agreement
* Vacant Office Position

**New Business**

* Appointment of New Board Members (Positions 3,4, and 7)

**Roundtable Discussion**

**Meeting Adjourn @**